

GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER ::: BISWANATH
BISWANATH CHARIALI, ASSAM

No. BNM.25/DEGS/2018/13

Dated Biswanath Chariali, the 12th June 2019

Minutes of the meeting of Governing Body of District e-Governance Society, Biswanath held in the conference hall of the Deputy Commissioner, Biswanath on 10th June 2019 at 12:00 Noon

Members present are shown below:-

SL No	Name	Designation
1	Sri P. R. Khound	Deputy Commissioner, Biswanath
2	Smt. Parijat Bhuyan	Addl. Deputy Commissioner, Biswanath
3	Sri Anup Kr. Baruah	DIO, NIC, Sonitpur
4	Mr. Muzzafar Hussain	Dy S.P (HQ), Biswanath
5	Sri Jiten Gohain	Enforcement Inspector
6	Miss Shibani Talukdar	District Manager, Biswanath, DITEC
7	Sri Bhargab Baruah	DPO, DDMA, Biswanath
8	Mr. Habibullah Ahmed	DPM, ASRLM(NRLM)
9	Sri Jiban Sharmah	Senior Executive Officer, AMTRON
10	Mr. Ashish Tamuli	DM, CSC-SPV
11	Mr. Achyut Barman	DTS, IL&FS, Biswanath
12	Sri Nabajyoti Hazarika	IT Consultant, ILRMS, Biswanath

The Governing Body meeting of District e-Governance Society was presided over by **Sri. P. R. Khaund, Deputy Commissioner, Biswanath and Chairman, DeGS, Biswanath**. He welcomed the members present in the meeting and initiated the discussion. The meeting proceeded according to the agenda at Annexure B. The proceedings of the meeting are as follows:

- 1. Overview of DeGS:-** The members present were informed about registration of the Society under societies registration act XXI of 1860. The roles and responsibilities and the powers of the Governing Body were also discussed.
DM, DITEC informed that out of 6 (six) Nos of PFC's in the District only 3 (Three) are operating. **The Governing Body took decision for making all possible arrangements for the remaining 3 (Three) Nos of PFC's to make it operational ASAP.**
- 2. Financial Status:-** The ADC, e-Governance gave an overview of the financial status of the society. **It was decided to inform the concerned authorities about the deposition of user charges collected by PFC, Gohpur CO & PFC, Halem CO in the saving Bank A/C of DeGS, Biswanath for smooth conduct of the business of the society.**
- 3. Review of eDistrict:-** The Governing Body discussed the different on-going services under eDistrict. It was noticed that the delivery of services are not as per given timelines and in this regard it was **proposed to conduct review meeting for eDistrict with all the stakeholders involved with eDistrict online services.**
The DM, DITEC informed that at present 9 (Nine) Nos of services are delivered online in Biswanath. **It was decided to use eDistrict to deliver Certified Copy of Electoral roll and permission for Fairs/Religious/Cultural Festivals/Loud Speakers/ Rallies/ Strikes services online .**
- 4. Review of present CSC status:** The DM, CSC-SPV, Sonitpur informed that at present 102 Nos of active CSCs exist in the district. **The Governing Body decided to hold a meeting with the VLE's of active CSC's to discuss various issues concerned in providing G2C and G2B services.**

P.T.O.

5. ADC, e-Gov informed the Governing Body that the following persons are working in PFC as DEO without any formal engagement .

Name	Age	Qualification	Address	Engagement period	PFC
Sri. Jyotishman Baishya	21	BA	Biswanath Town,Biswanath,Assam	Since 5 th November 2018 till date	PFC, DC office, Biswanath
Sri. Rajesh Sharma	34	BA	Amlokhi Doloni, PO -Halem,Biswanath,Assam	Since 2 nd Jan 2017 till date	PFC, Gohpur CO

In this regard, for smooth conduct of the business of the DeGS Society, Biswanath and for operating the PFC's **the Governing body unanimously decided to engage the aforesaid DEOs on contractual Basis on a monthly honorarium of Rs 5000/-(Rupees five thousand only) for an initial period of 11 months subject to renewal on requirement of DeGS and performance of the DEO.**

6. ADC, e-Gov informed the Governing Body about the non functional multi functional printer of PFC, DC office, Biswanath . In this connection , **it was decided to purchase a scanner and 2 (two) Nos of UPS as per approved rate of Office of the deputy Commissioner, Biswanath for smooth functioning of the PFC.**

The meeting ended with a vote of thanks from the chair

Yours faithfully

Deputy Commissioner
Biswanath,Assam

Memo No. BNM.25/DEGS/2018/13 -A

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Copy of information to:-

1. The Director, Directorate of Information Technology Electronics and Communications, Dispur, Guwahati-6 .
2. All the Governing body members of DeGS, Biswanath.
3. NIC, Biswanath, Assam.
4. Officers Concerned.

Sd/-
Deputy Commissioner
Biswanath,Assam

**DISTRICT E-GOVERNANCE SOCIETY, BISWANATH
GOVERNING BODY MEETING**

VENUE :- Conference hall, office of the Deputy Commissioner, Biswanath.

AGENDA

1. Taking of Chair by the Chairman, DeGS, Biswanath.
2. Overview of DeGS.
3. Financial Status.
4. E-District review.
5. Review of present status of CSC's under Biswanath.
6. of proffessionals for DeGS and purchase of items for office maintenance.
7. Inclusion of new services:
8. Other matters.
9. Vote of thanks from the chair

*****THANK YOU*****