

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER:::BISWANATH
BISWANATH CHARIALI

No.BNP.41/2021/ 6

Dated Biswanath Chariali, the 21st June/2022

NOTICE INVITING EXPRESSION OF INTEREST

The Deputy Commissioner, Biswanath hereby invites Expression of Interest for surveying the Deputy Commissioner's Office regarding requirement of Internet Network Infrastructure for implementation of E- Office in the Deputy Commissioner's Office, Biswanath:

Interested person / Vendor / Company / Firm are hereby invited to send their Expression of Interest to the office of the Deputy Commissioner, Biswanath in the prescribed template enclosed herewith on or before^{28th} June/2022.

Terms & Conditions:

- 1) The completed EoIs are required to be submitted in A4 size sealed envelope super scribing on the envelope indicating as follows:
 - a) **To,**
The Deputy Commissioner.
Biswanath.
 - b) "EoI for setting up of Internet Network Infrastructure for implementation of E- Office in the Deputy Commissioner's Office, Biswanath".
- 2) A photocopy of the Pan Card, Voter ID and GST registration certificate in favour of the interested person / Vendor / Company / Firm should be enclosed with the EoI document while submitting, else the EoI will be rejected outright.
- 3) If any EoI submitted for setting up of Internet Network Infrastructure for implementation of E- Office in the Deputy Commissioner's Office, Biswanath appears to be unreasonably high, reckless and highly disproportionate, the Deputy Commissioner, Biswanath shall have every right to reject such EoI.
- 4) The interested person / Vendor / Company / Firm should quote in figure as well as in words the amount that will be charged for surveying the office building. Where the rate quoted by the interested person / Vendor / Company / Firm in figures and in words do not tally, the amount written in words shall be taken as correct.
- 5) No person / Vendor / Company / Firm will be allowed to participate in the process who/which was either convicted by any Court of law at any point of time or blacklisted by the State Govt./Any Govt. Department or Agencies in connection with any contract or held irresponsible in any matters.
- 6) It would be obligatory on the part of the interested person / Vendor / Company / Firm to sign the EoI documents on all relevant pages and for all component parts thereof.
- 7) Any structure, permanent or temporary, dismantled or destroyed during the survey of the work shall be refilled/remake or restore to its original condition by the selected person / Vendor / Company / Firm at his own cost.

- 8) The interested person / Vendor / Company / Firm should submit all relevant previous work experience during submission of the EoI. Experienced bidder will be given priority to carry out the survey work.
- 9) The survey work should cover all the network infrastructure i.e. switch, network rack, UPS, LAN Cable, I/O box etc., which are already available in the office and those which will be required to implement E-office in the Deputy Commissioner's Office, Biswanath.
- 10) The Deputy Commissioner, Biswanath reserves the right to disqualify/ terminate the contract without assigning any reason thereof.
- 11) In case of any eventualities, engagement holder is bound to produce related records, failing which he will invite punitive action as per law.
- 12) The violation of any of the terms and conditions shall lead to termination of the contract with the concerned person / Vendor / Company / Firm.
- 13) The Expression of Interest may be submitted by the interested person / Vendor / Company / Firm itself or by any authorized representative. Representative will have to enclose the letter of authority along with the EoI. Otherwise, the offer is liable to be considered null and void at any stage as per decision of authority.


Deputy Commissioner,
Biswanath, Biswanath Chariali.
Biswanath

Memo No.BNP.41/2021/ **G** (A) Dated Biswanath Chariali, the **21st** June/2022
Copy to:

1. The Addl. Chief Secretary, Information Technology Department, Dispur, Guwahati-6 for favour of kind information.
2. The Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati-6 for favour of kind information.
3. The Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati-6 for favour of kind information.
4. The State Informatics Officer, NIC, Assam for kind information and necessary action.
5. The District Informatics Officer, NIC, Biswanath for information and necessary action.
6. Office copy.


Deputy Commissioner,
Biswanath, Biswanath Chariali.
Biswanath

DECLARATION

I, Shri/Smti. S/O, W/O, D/O
age a permanent resident of village / ward
Pin under Police Station under
Revenue Circle in the District, Assam, Phone No.
do hereby solemnly declare and affirm as follows:

1. That, I have gone through the EoI form and terms and conditions prepared for the purpose. I have fully understood the meaning and implication of each of them, and having fully understood all of them, I am willing to abide by all of them without any objection and reservation.
2. That, I hereby confirm, all the terms & conditions specified with respect to this EoI are acceptable to me. I further confirm that all the required details have been furnished and if this EoI form is incomplete in any aspect on my part then the same is liable to be rejected at the discretion of Deputy Commissioner, Biswanath.
3. That, I am aware, Deputy Commissioner, Biswanath is not bound to accept the EoI and will not be required to give any reason for rejecting this Expression of Interest.
4. That, I further certify, I am an authorized signatory of my Vendor / Company / Firm to submit details towards this Expression of Interest (Not applicable in case of individual).

Yours faithfully,

Signature and Seal of the
Authorized Signatory

Date:

Place:

EXPRESSION OF INTEREST FORM

To, The Deputy Commissioner,
Biswanath, Biswanath Chariali.

Sub: Expression of Interest.

Ref: EoI No.Dated

Sir,

With reference to the subject cited above, I have the honour to submit herewith the Expression of Interest for surveying the Deputy Commissioner's Office regarding requirement of Internet Network Infrastructure for implementation of E- Office in the Deputy Commissioner's Office, Biswanath.

DETAILS OF THE INTERESTED PERSON / VENDOR / COMPANY / FIRM

- 1 (a) Name :
 - (b) Locality :
 - (c) Road :
 - (d) Holding No. :
 - (e) Mouza :
 - (f) Police Station :
 - (g) Post Office :
 - (h) Registered office address (in case of company /Firm) :
 - (i) Phone No. :
 - (j) District :
 - (k) State :
-
- 2 Correspondence address with proper address, with Exact location (EoI shall not be accepted, if the exact information not provided)
 - 3 PAN Card with Number (attested copy is to be enclosed) :
 - 5 GST Registration No. (attested copy is to be enclosed) :

N.B. Any other documents required as per EoI document may be enclosed.

Yours faithfully,

Signature and Seal of the
Authorized Signatory

Date:

Place:

FORM OF SELF DECLARATION

I, Shri / Smti. Son / Wife / Daughter
of, age Years, resident of
..... District, Assam

do hereby declare that the information given along with my Expression of Interest and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is found false / not true, I will have to face punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

Signature and Seal of the
Authorized Signatory

Date:

Place:

PRICE BID

EoI No.

Date:

EoI inviting authority: Deputy Commissioner, Biswanath.

Sub: Expression of Interest for surveying the Deputy Commissioner's Office regarding requirement of Internet Network Infrastructure for implementation of E- Office in the Deputy Commissioner's Office, Biswanath

1. Name of person / Vendor / Company / Firm :
2. Bid Value for the Survey Work :
-(In figure)

Yours faithfully,

Signature and Seal of the
Authorized Signatory

Date:

Place: