



Govt. of Assam

GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER ::: BISWANATH

No. BNM-59/ACCSDP/2020/ 16

Dated Biswanath Chariali, the 11th November, 2020

SHORT NOTICE INVITING TENDER

The Deputy Commissioner, Biswanath Cum Chairperson District e-Governance Society, Biswanath invites sealed tender under Single Bid System in ANNEXURE I and ANNEXURE II affixing Non-refundable court fee stamp of Rs. 8.25 (Rupees eight & twenty five paise) from competent & interested Registered Companies / Firms / Organizations / Contractors for supply Furniture (Computer Table, Chair, Visitor Chair,), Water filter, Dustbin and branding of office identified for setting up of the public Facilitation Centres (PFCs) for providing G2C services & works thereon under world bank financed Assam Citizen-Centric Service Delivery Project (ACCSDP). The tenderer should submit 2% Earnest Money for general category, 1% for SC/ST/OBC and others as admissible as per Govt. norms). There is no need to submit Earnest money for MSME registered firms.

The details may be seen at the Office of the undersigned on any working days from 12/11/2020 to 18/11/2020 up to 12 A.M. The tender documents will be received by the undersigned between 12/11/2020 and 18/11/2020 up to 12 A.M. The tender documents will be opened on 18/11/2020 at 2PM. The intending tenderers or authorized representatives may remain present at the time of opening the tender. If the office remains close for any reason. the tender will be received on next working day at same time and place. The contractor will have to pay GST and other taxes as per Govt. Notification prevailing in the state.

Work Name: Supply of furniture (Computer Table, Chair, Visitor Chair,), Water filter, Dustbin and branding of office identified for setting up of the public Facilitation Centres (PFCs) under world bank financed Assam Citizen-Centric Service Delivery Project (ACCSDP)

Sl No	Item Description	Quantity
1	Computer Table with Locker	20 Nos
2	Office Chair	20 Nos
3	3 (Three) Seater Visitor Chair	20 Nos
4	Water Filter	9 Nos
5	Dustbin	18 Nos
6	Branding	9 (Nine) Nos PFC Location
Total Ceiling Amount is Rs.688000 (Rupees Six Lakhs Seventy Seven Thousand Only)		


TERMS AND CONDITIONS

1. The Tender should be submitted in single sealed envelope in ANNEXURE I with the photocopies of the following document(Self attested) failing which their bids shall be summarily/out-right rejected and will not be considered further
 - a. List of Similar works completed during the last three years along with completion certificates.
 - b. Copy of Registration of GST.
 - c. Copy of the IT return filed for the last financial year.
 - d. Copy of PAN Card.
 - e. Earnest Money Deposit (EMD) by way of demand draft/ Bank Guarantee from a Nationalized Bank drawn in favour of "PFC REFURBISHMENT COMMITTEE, BISWANATH", payable at Biswanath.
 - f. Filled up Annexure I and Annexure II
2. No cutting or overwriting shall be allowed and in any such cases the bid shall be treated as CANCELLED AND TENDERER SHALL BE TREATED AS DISQUALIFIED.
The envelope should have the of Name of work, date and time of submission of bids along with tenderer name and address and to be submitted to

**The Deputy Commissioner, Biswanath
Biswanath Chariali, Pin- 784176**


TERMS AND CONDITIONS

1. The allotted work is to be started positively within 1(one) week time from the date of allotment otherwise the work will be withdrawn at the risk and cost of allottee contractor.
2. Proportionate progress should be achieved during the period of execution: else, the work will be terminated at the risk and cost of allottee contractor.
3. The work will have to be completed as per schedule.
4. The payment will be made after satisfactory completion of the work.
5. Necessary taxes etc. will be deducted as per prevailing Govt. norms.
6. Defect liability is 1(One) year from the date of completion of work.


Deputy Commissioner
Biswanath, Assam

Memo No. BNM-59/ACCSDP/2020/ 15 - (A) Dated Biswanath Chariali, the 11th November, 2020
Copy to:-

1. The State Project Director, ARIAS Society, Khanapara, Guwahati-22.
2. All members, PFC refurbishment committee, Biswanath, Assam for favour of kind information.
3. SDIPRO, Biswanath Chariali, Biswanath for wide publicity.
4. DIO, NIC, Biswanath for uploading the tender in the District website.
5. Office file for record.


Deputy Commissioner
Biswanath, Assam

Annexure I

To,
The Deputy Commissioner
Biswanath, Assam

Sub:

Tender Reference No:

Name of Tender / Work: -

EMD Details: DD/FD No. _____ Date: _____ Bank

Tender Value: Rs. _____ for Group: _

Quoted Amount: Rs. _____ (in words) _____

Dear Madam,

1) I/We have obtained the tender document(s) for the above mentioned Tender from the Office Site(s) namely:

_____ as per your advertisement, given in the website(s).

2) I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3) I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / in its totality / entirety.

4) I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

5) I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Annexure - I I

(In the letter head of the Tenderer)

Refurbishment of the office identified for setting up of the public Facilitation Centres (PFCs) for providing G2C service under Group (A/B/C/D)

SL.	Name of Item	Specification	Rate/Quantity
1			
2			
3			
4			
5			
6			

Signature of the Authorized Person with Seal